GEORGIA*FIRST*

SC.080.140 – Running Security Queries

Purpose	- To search for the delivered security queries. - To run a delivered User ID query that provides a User IDs Roles, Permission Lists, and Page Access.
Description	This topic demonstrates how to search for and run delivered security queries. PeopleSoft delivers several security queries which can be found under Common Queries or under the User Profiles, Permissions, and Roles navigation.
Security Role	
Dependencies/ Constraints	
Additional Information	

Procedure

Below instructions on how to search for and view delivered securities queries.

For this topic, imagine that you need to search for and run a delivered User ID security query.

Step	Action
1.	Click the **NavBar** icon.
2.	Click the **Menu** icon.
3.	Click the **vertical** scrollbar.
4.	Click the **PeopleTools** link.
5.	Click the **Security** link.
6.	Security Queries Can either be selected from Common Queries, or they can be found under User Profiles, Permissions, or Roles. Click the **Common Queries** link.
7.	Depending on your search criteria, choose from one of the below. In the example, we will choose a query based on User ID. Click the **User ID Queries** link.
8.	Click the **User ID's Roles, Permission Lists, and Page Access** link.
9.	For example, enter "**AYOUNG**" in the **User ID** field.
10.	Click the **View Results** button.
11.	Review the results.