

## SC.080.120 - Searching and Viewing Security Roles

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| <b>Purpose</b>                       | <ul style="list-style-type: none"> <li>• To search for security roles.</li> <li>• To view the Permission Lists assigned to a specific Role.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Description</b>                   | <p>This topic demonstrates how to search for and view security roles. Roles are intermediate objects that exist between permission lists and User Profiles. They are designed to aggregate permission lists so that you can arrange permissions into meaningful collections. Role definitions will align with the delivered business processes.</p> <p>Any role names beginning with BOR_XX to indicate they are custom BOR security objects. The XX will designate the Module where the permissions will be granted.</p> <p>It is not recommended to have more than 20 permission lists per role for system performance reasons.</p> |
| <b>Security Role</b>                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Dependencies/<br/>Constraints</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Additional Information</b>        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

### Procedure

Below are step by step instructions on how to search for and view security roles.

For this topic, imagine that you need to search for Role BOR\_AM\_REPORTS in order to verify the Permission Lists associated to it.

| Step | Action                                                                                                                                                                                                                                                                                                                                                     |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.   | Click the <b>NavBar</b> icon.                                                                                                                                                                                                                                                                                                                              |
| 2.   | Click the <b>Menu</b> icon.                                                                                                                                                                                                                                                                                                                                |
| 3.   | Click the <b>PeopleTools</b> link.                                                                                                                                                                                                                                                                                                                         |
| 4.   | Click the <b>Security</b> link.                                                                                                                                                                                                                                                                                                                            |
| 5.   | Click the <b>Permissions &amp; Roles</b> link.                                                                                                                                                                                                                                                                                                             |
| 6.   | Click the <b>Roles</b> link.                                                                                                                                                                                                                                                                                                                               |
| 7.   | All roles begin with BOR_XX to designate it as a custom BOR security object. The XX will designate the Module where the permissions will be granted. Tools version 8.4+ allows you the naming length of up to 30 characters.<br>Click the <b>Search</b> button.                                                                                            |
| 8.   | By using BOR to search, the role list will be filtered to only the delivered BOR security model. Delivered roles from PeopleSoft can be viewed through this same search screen, but not attached to a User Profile.<br>Click an entry in the <b>Role Name</b> column.                                                                                      |
| 9.   | This will show a listing of permission lists that are attached to this role. Remember that there is a one to many relationship with Roles and Permissions. A role can contain one or many permission lists. It is not recommended to have more than 20 permission lists per role for system performance reasons.<br>Click the <b>Permission Lists</b> tab. |
| 10.  | View the Permission Lists attached to this Role.                                                                                                                                                                                                                                                                                                           |