

KK.010.012 - DEFINING BUDGET SECURITY - RULES

Purpose	<ul style="list-style-type: none"> To create a new Budget Security Rule. To identify the Attributes that can be applied to Security Rules
Description	This topic addresses how to create Security Rules based on the activated Budget Security Events. Security rules enable users to establish which security events can be performed on which budgets.
Security Role	BOR_KK_SETUP
Dependencies/ Constraints	None
Additional Information	Rules can be applied to one or many modules.

Procedure

Below are step by step instructions are on how to create Security Rules based on the activated Budget Security Events.

Step	Action
1.	Click the NavBar icon.
2.	Click the Menu icon.
3.	Click the Commitment Control link.
4.	Click the Define Budget Security link.
5.	Click the Rule Definitions link.
6.	Click the Add a New Value tab button.
7.	Enter a Security Rule Name in the Security Rule field.
8.	Click the Add button. The system navigates to the Rule Definitions page and defaults to the Rule Definition tab.
9.	Enter a Description in the Description field.
10.	<p>Select an Attribute from the drop-down menu. The following attributes can be associated with a Budget Security Rule:</p> <ul style="list-style-type: none"> Allow: Create a security rule that allows users access to the ChartField combinations specified in the Security Rule Combination scroll area, for the business units specified in the Apply Rule to Business Units scroll area, and security events specified on the Apply Rule page. Users are denied access to any ChartField combinations, security events and business units not specified, unless they have access through another security rule. Disallow: Create a security rule that prevents a user from accessing the ChartField combinations specified in the Security Rule Combination scroll area, for the business units specified in the Valid Business Units scroll area and security events specified on the Apply Rule page. Users are granted access to any ChartField combinations not specified for the security events and business units. Super User: Create a Super User security rule. When selecting a Super User, the system automatically makes the Security Rule Combination scroll area unavailable. Users attached to a Super User rule have access to all budgets and business units for the event or events specified on the Apply Rule page.

Step	Action
11.	Click the Apply Rule tab.
12.	Click the Security Event magnifying glass icon.
13.	<p>Select the security events to which the security rule should apply:</p> <ul style="list-style-type: none"> • ENT_ADJT: Budget Entry or Adjustment • TRANSFER: Budget Transfers • OVERRIDE: Budget Override. OVERRIDE at the transaction level, or header level as for a complete override of a journal entry, can be done only by a Super User. However, overrides at the individual budget level do not have to be associated with a super user rule. • NOTIFY: Workflow Notification • INQUIRE: Budget Inquire • BYPASS: Bypass Budget. BYPASS is available only if Super User is selected as an attribute on the Rule Definition page. • BUDG_DT: Budget Date Override. BUDG_DT is available only if Super User is selected as an attribute on the Rule Definition page. <p><i>Note: USG only secures the Budget Date Override, Budget Override and Budget Bypass security events.</i></p>
14.	Click the Save button.