

AR.075.020 – RUNNING BOR_AR_DJ_NOTINGL

Purpose	To run the Direct Jrnls Not Journal Generated Report.
Description	None
Security Role	Query Roles
Dependencies/ Constraints	None
Additional Information	None

Procedure

Below are step by step instructions on how to run the Direct Jrnls Not Journal Generated query.

Step	Action
1.	Click the NavBar icon.
2.	Click the Menu icon.
3.	Click the Reporting Tools link.
4.	Click the Query link.
5.	Click the Query Viewer link.
6.	Enter " BOR_AR_DJ_NOTINGL " in the begins with field.
7.	Click the Search button.
8.	Click an entry in the Run to HTML column.
9.	Review the results.