RACL Executive Committee (RACL Exec)
Meeting Minutes
June 7, 2024

RACL Exec Attendees:

Laura Burtle (for Jeff Steely)	Lucy Harrison
Angiah Davis	LaVerne L. McLaughlin
David Edens	Leslie Sharp
Julius Fleschner	Brad Warren
Sonya Gaither	Melissa Whitesell (Chair)
P. Toby Graham	

GUESTS:
Joy Bolt (incoming RACL Chair
Shaundra Walker (incoming RALC Chair Elect)

GALILEO/USG Staff:

Deena Anderson	Barry Robinson
Brad Baxter	John Stephens
Russell Palmer	Josh Walker Weir
Sean C Purcell	Joy Woodson

Agenda:
Chair Melissa Whitesell called the meeting to order. Lucy Harrison took roll. LaVerne McLaughlin moved to approve the agenda, Julius Fleschner seconded, and the agenda was approved. LaVerne McLaughlin moved to approve the minutes from the March meeting, Toby Graham seconded. Minutes were approved.

USG-Specific Updates:
Lucy Harrison reminded the group that the federal Department of Education is planning to change the inclusive access model from opt-out to opt-in. Changes would take place in July 2025. We will keep an eye on this. The outcome of the presidential election could potentially change this decision.

Brad Warren shared that Augusta has joined the Coalition on Networked Information (CNI). The Medical College of Georgia's expansion to the Armstrong Campus (Savannah) in partnership with Georgia Southern will go live this fall. Students will be starting orientation in July, and the inaugural campus director position has been posted. Brad has also been named as the official records management officer for Augusta University. The Records Management RAC has been revived and met for the first time in Morrow at the Georgia Archives. Brad suggested that there might be some potential partnership opportunities since GPLS, GALILEO, and the Archives all report into the same USG department. There will be another meeting in September. Brad suggested RACL may want to consider looking at options to share or collaborate, for example on digital preservation and software.

Sonya Gaither shared that she has also been named as Clayton's records management officer. Also, the interim provost has asked Sonya to do a presentation for her and the assistant Provost at the end of July to show how the library will be in the forefront of campus services in the coming fall.

Toby Graham shared that the UGA medical school plans are moving forward. The hope is to have the inaugural class in the fall of 2026, though that is an ambitious goal and is dependent on the accreditation timeline, which is outside institution's control. The library is engaged in a journal gap

analysis, and is reaching out to a large number of publishers and vendors of databases, ebooks and other electronic resources.

Leslie Sharp reiterated that they have a new affordable education librarian, Danielle Evans, and a new head of technical services, Martin Patrick. Both were internal hires, so Tech now has openings for a public services librarian and systems librarian.

USG E-Resources Portfolio Recommendations:
John Stephens provided the group with the expected USG GALILEO and GIL Resource Fees for next year. GALILEO costs will increase about 2.5% overall, while central GIL costs will rise about 2.4%. Individual libraries' costs are determined by a formula each year.

John then updated the group on the final set of one-time purchases we are making with the additional year-end funds we received:
- Permanent access to academic eBooks purchase through ProQuest eBook central that are leaving the subscription collections: Purchasing 203 titles, selected by lowest cost/use, with unlimited user access
- Sage Research Methods Foundations and Sage Research Methods Business: Business will receive updates through 2029
- University of Michigan Fund to Mission Frontlist 2024
- Permanent access to academic eBooks and university press content ($500,000): Purchasing Sage Business Cases and Harvard and University of Hawaii 2024 frontlist through De Gruyter

John then walked the group through the two e-resource portfolio recommendations which had earlier been set out for full RACL review and input. Option 2 has received by far the most votes, with only a couple of institutions preferring Option 1. RACL Exec agreed to that decision, which drops Westlaw and Infobase (videos), adds Avon (Academic Video Online), Newsbank, and OED, and upgrades CINAHL to Full Text.

Tim Daniels will continue as the USG portfolio representative to the full GALSTEER portfolio group for one more year.

GIL/Alma Updates:
Barry Robinson provided the following highlights from GIL Committee work:

- **Acquisitions**
  - Working with GIL/GALILEO/EBSCO to develop HLM data migration plan
  - Ongoing discussion regarding e-content migration and clean-up tasks related to FOLIO/HLM
- **Analytics**
  - Provided support to GIL and EBSCO for implementation of Panorama
  - Recommending best practices for the use of out-of-the-box ACRL/IPEDS dashboards
- **Cataloging**
  - Created and Distributed data cleanup tasks
  - Working on data migration in Alma to prepare for FOLIO environment
- **Fulfillment**
  - Expanding communication about fulfillment committee activities to fulfillment library staff at all USG institutions, sharing committee decisions and information about EBSCO FOLIO in preparation for the upcoming migration.

- o Gathering feedback from fulfillment library staff about their migration concerns and questions
- o Identifying fulfillment-related projects in preparation for the FOLIO migration
- **GALILEO Portfolio Analysis - presented portfolio options**
- **GKR**
  - o Met May 10 where we held "Hosting Open Data," an informative session with GKR members and invited IR manager guests from four different GA universities. We discussed open data hosting, formal and informal policies, and preservation of research data**.**
- **OPAC**
  - o Investigating and testing the new EDS UI, Locate, and/or other tools relevant to OPAC/Discovery
- **Special Collections**
  - o Investigating and testing possible FOLIO workflows and/or integrations for SC&A discovery capabilities
- **RACL Library Impact & Value**
  - o Establishing a standardized baseline of data collection and assessment across all University System of Georgia institutions based on the first recommendation from the 2021 Working Group Report

The full GIL/Alma updates report is available here.

Barry reminded the group of the incoming Committee Chairs for FY25, approved by this group last year:

- Acquisitions/ERM – Elizabeth Lightfoot (Augusta)
- Analytics – Lamonica Sanford (GCSU)
- Cataloging – Terrance Mannion (GSU)
- Fulfillment – Rosemary Humphrey (KSU)
- GALILEO Portfolio Analysis – Skye Hardesty (GSU)
- Georgia Knowledge Repository – Catherine Downey (GGC)
- OPAC – Andres Cardona (KSU)
- RACL Library Impact and Value – Manda Sexton (KSU)
- Special Collections – Tamika Strong (Archives)

In addition to the incoming Chairs, we also had 15 nominations for new committee members. Sean Boyle and the committees will review those nominations and update the membership and lists in late June.

Barry provided a quick overview of the GUGM meeting, which had over 150 Attendees. It was held in person in Macon, with the Implementation Team meeting on 5/13, and the full conference on 5/14. To view presentations, visit: https://gil.usg.edu/conference

FOLIO and OpenRS Planning and Implementation:
Barry Robinson provided an update on the FOLIO / OpenRS project. The project team has completed almost all the objectives for the pre-implementation work. We have started work on patron loads, and from the institutional side, libraries will not have to do anything differently from the current process. GIL is working on middleware that will adapt the current Alma patron load process to work with FOLIO. Kevin Cottrell has been working on external authentication and we have proof of concept in our test environment now that works really well. We're waiting on the "Q" release of FOLIO (available very soon) to allow us to configure external auth for all institutions, and that will give us a really good head start on the project.

EBSCO loaded patron groups and address types this week. They are currently loading locations and we have already exported our bibs and holdings and they'll soon start ingesting those. This month we will be creating staff operator accounts so that library staff can start getting into the FOLIO pre implementation environments. Starting in June we will have weekly meetings where we invite folks from the implementation team to in-depth discussions with EBSCO to start the configuration process, beginning with cataloging and circulation. We're also finalizing the FOLIO acceptance testing document.

For Panorama specifically, the institutions from Cohort 1 and 2 have finished acceptance testing. We have 29 sites with 206 dashboards completed. The project is 89% done. Next steps are to review Group 2 acceptance testing and begin Group 3 acceptance testing. After contract renewal (July 1) we will begin discussing institutional data sources.

Bibliograph has been moving slower than expected, due to some data quality issues. UGA and Georgia Gwinnett College data has now been republished using OAI-PMH publishing profiles in Alma and the Bibliograph team is loading the data into the dashboards. UGA/GGC/GIL will soon get a walkthrough of dashboards and provide feedback to Bibliograph Team and the relevant committees. We will then establish a timeline for remaining institutions.

Finally, Barry reminded the team of the FOLIO-related meeting schedule:
- GIL/FOLIO Working Meetings - Weekly
  - GIL/EBSCO/Imp Team Functional Representatives as needed
- GIL/FOLIO Implementation Team Meeting - Every 2 Weeks
  - GIL/Implementation Team/EBSCO
- Institutional Leads Meeting - Every 2 Weeks
  - GIL/Institutional Leads/EBSCO as needed

Lucy provided a very brief update on the MOBIUS FOLIO/OpenRS project. They went live on FOLIO with no issues, but did run into some concerns with the OpenRS portion. MOBIUS is the first library to go live on OpenRS, so that is not surprising. They will be going live on OpenRS next week. We expect any remaining issues will be resolved by the time we go live in a year.

Course Reserves/Course Management Integration:
Lucy reviewed the recommendation from the full RACL meeting in April that we look into procuring a robust course reserves solution for the USG that will integrate with FOLIO and local course management systems After talking with USG procurement, we would like to do an RFI to see what solutions meet our needs. We cannot purchase off an RFI but it will help determine next steps. After discussion, Leslie Sharp move to establish an RFI team, Brad Warren seconded, and the motion passed unanimously.

Incoming chair Joy Bolt will soon send out some potential dates for the full RACL meeting in the fall, which will take place virtually.

Sonya Gaither moved to adjourn the meeting, Leslie Sharp seconded and the meeting was adjourned.