RACL Executive Committee (RACL Exec)
Meeting Minutes
March 8, 2024

RACL Exec Attendees:

David Edens

Julius Fleschner

Sonya Gaither

Karen Glover (for Leslie Sharp)

P. Toby Graham

Lucy Harrison

Alan Karass

LaVerne L. McLaughlin

Jeff Steely

Brad Warren

Melissa Whitesell (Chair)

GALILEO/USG Staff:

Sean Boyle

Russell Palmer

Sean C Purcell

Barry Robinson

John Stephens

Mike White

Joy Woodson

Agenda:
Chair Melissa Whitesell called the meeting to order. Lucy Harrison took roll. LaVerne McLaughlin moved to approve the agenda, David Edens seconded, and the agenda was approved. LaVerne McLaughlin moved to approve the minutes from the January meeting, David Edens seconded, and the minutes were approved.

USG-Specific Updates:
Lucy Harrison reminded the group that at the last meeting, we mentioned that we had hoped to add library representation to the new Research RAC, but that request was not approved. However, since then the Chair of the Undergraduate Research subcommittee reached out and asked for library representation on that subcommittee. Sonya Gaither will serve in that role. That subcommittee has not yet met.

Lucy also updated the group that the federal Department of Education has been holding a series of workshops and input sessions around changing the inclusive access model from opt-out to opt-in. The USG changed its business procedures in late 2022 to allow for opt-out inclusive access, many schools offer this option, and GALILEO has negotiated low-cost access to inclusive access texts from Pearson and McGraw Hill. If the changes are approved they would take place in July 2025. We will keep an eye on the proceedings, and if any schools wish to weigh in they can do so on the DOE website.

Sonya Gaither shared that Clayton State has a new interim Provost who is helping them move forward several initiatives including a new three-year strategic plan for the university which will begin April 11. They are still dealing with budget cuts and making adjustments to align with the strategic plan.

Brad Warren shared that he participated in an effort called Project Smart Growth to address anticipated enrollment increases at Augusta. The libraries will be funded for two additional faculty members, a staff member, and will also see an increase in their funding to address additional costs that they expect to incur once their student enrollment surpasses 10,000 FTE. Augusta is still working on understanding the implications of a potential new dental school in collaboration with Georgia Southern. Brad also announced that he is running for President of ACRL.

Toby Graham shared that due to the recent tragic deaths on campus, they will be tightening up security at the UGA library specifically as well as more generally on campus. They will be adding more security staff

at the library, and limiting access to "affiliates only" after 6:00 p.m. Affiliates will include students from other USG institutions and the TCSG, but they will need to sign in.

Toby thanks Brad for his assistance in helping UGA understand everything that is involved in providing library services for a medical school. The most pressing matter is ensuring that the library can provide access to all the necessary medical e-resources. Toby and his team met this week with the librarian of the existing medical partnership, Julie Gaines, which was very productive. The first class of UGA medical students would not start until fall of 2026 at the earliest.

USG E-Resources Portfolio Recommendations:
John Stephens first updated the group on the estimated USG GALILEO and GIL Resource Fees for next year. GALILEO costs will increase about 2.5% overall, while central GIL costs are expected to come down with a shift to FedEx. Individual libraries' costs are determined by a formula each year.

John then walked the group through the various e-resource portfolio recommendations which had been set out for their review, input, and vote. Based on the input received so far, we are now considering two main proposals:

- Proposal 1: This keeps the current resources and adds Social Explorer (which we can do within the existing budget thanks to some negotiations). This option would retain a legal resource (Westlaw) and adds a data set/literacy resource (Social Explorer). This option avoids making changes that negatively impact anyone and is the safest budget choice.

- Proposal 2: This would drop Westlaw and Infobase (videos) and adds Avon (Academic Video Online), Newsbank, and the OED. This option was the most popular overall, and replaces lower valued and lower use resources with resources that are already popular within the system. It provides the most value in added subscriptions, and results in the highest total projected local savings. Currently there is not enough money in the existing budget to cover this option, but it may be possible if the GALILEO FY25 budget requests are approved.

Discussion of the options ensued. Anything that is dropped as a USG-wide resource will still be available as an opt-in cost share. We are holding off on making any final decisions until the full RACL meeting on April 12, at which point we will hopefully know the state of the FY25 GALILEO budget. John will send out some updated information in the next week or two.

Courier vs. FedEx:
Lucy reminded the group of the work that has been done in comparing the existing courier service with a package delivery service such as FedEx or UPS. The analysis that has been done so far indicates that a move to FedEx would provide cost savings across the USG. Both FedEx and UPS are already on state contracts, so no RFP is needed. We would no longer include the courier in GIL Resource Fee beginning in FY25 - institutions would instead pay FedEx (or UPS, or USPS) locally. The committee working on this will provide a formal recommendation to RACL on April 12 and the change would occur July 1. The Fulfillment Committee will work with RACL to put any necessary guidance and requirements in place. There is some documentation around GIL Express expectations on the GIL website, but we will see if those need to be updated.

GIL/Alma Updates:
Sean Boyle provided the following highlights from GIL Committee work:

- **Acquisitions**
  - Committee Members participated in two HLM related mtgs. The first provided an overview of HLM while the second provided information about migrating data from Alma to HLM
- **Analytics**
  - Working to provide feedback on available Panorama dashboards
- **Cataloging**
  - Worked with Cataloging community and GIL to plan for migration of data from 952 to 964 field (952 field is used by FOLIO)
  - Updating the Local Note Field Assignments document to prepare for FOLIO - https://docs.google.com/document/d/1eBUZfsZUTRDomvGhe3qsPihRDMVqPQV_sOFDRPzhMOk/edit
- **Fulfillment**
  - Completing work on a FOLIO implementation survey for libraries.
  - Gather feedback and questions from library staff about FOLIO
- **GALILEO Portfolio Analysis**
  - Continuing review of overlap between aggregators across platforms EBSCO/ProQuest/Gale
  - Analyzing feedback of impact and cost analysis of the three e-resource proposals presented to RACL in Fall 2023
- **GKR**
  - West Georgia has loaded records into GKR
- **OPAC**
  - Developed testing document for new EDS UI, discussing configuration options
- **RACL Library Impact and Value**
  - Began working on a document to detail what we believe to be the best approach to correlating OpenAthens data with student success as well as information on how the committee has made it to this point. Committee plans to share with RACL this Spring.
- **Special Collections**
  - Working on the documentation of four workflows that committee will use to adapt to the new ILS platform (FOLIO).

The full GIL/Alma updates report is available here.

We have two Vice-chair vacancies (Georgia Knowledge Repository and OPAC committees).

Sean then provided an update on GUGM plans, which will be held in person at Middle Georgia State University on May 13 and 14, 2024. The schedule includes a preconference from 1- 4 p.m. on May 13 for just the Implementation Team and EBSCO; followed by a full conference day for all USG Library faculty/staff (including Imp Team and EBSCO) on May 14. There will be a keynote from Christopher Holly and Gar Sydnor (EBSCO) providing insight into the FOLIO and OpenRS roadmaps, opportunities for committees to meet and ask questions of EBSCO staff, and a Q&A session at the end of the day. This event is the official kickoff of FOLIO implementation. Registration is now open and the call for proposals deadline has been extended to March 15.

FOLIO and OpenRS Planning and Implementation:
Sean Boyle then provided a current status and upcoming timeline for the various project components:

FOLIO/OpenRS
- **Feb 2024 – May 2024 : FOLIO Pre-Implementation Environment work**
  - GIL and GALILEO test patron load and user authentication
  - EBSCO loading patron groups, location codes, address types
  - NEW : GIL working on spreadsheets detailing locations/libraries/service points/etc.
  - GIL/EBSCO organize testing/development efforts for consortia and local integrations (e.g. GE Blocking, HathiTrust, Spine-o-matic, etc.)
  - GIL met with EBSCO on 2/29 to discuss loading users and inventory
  - NEW : GIL working on loading a representative sample of records from NZ to FOLIO central tenant

Panorama
- **Current work**
  - 1st cohort data loads mostly complete
  - Dashboards are taking shape and should be available for review in the next few weeks
  - 2nd cohort data loads complete, data has been sent to Panorama team
  - Beginning work with 3rd cohort institutions, data loads about 50% complete
  - Initial ILLiad dashboard work complete
  - NEW : GIL working with EBSCO to refine Acceptance Testing Criteria process/document
- **Future goals**
  - Review 1st Cohort dashboards with an eye on data analysis, visualization, and gaps
  - NEW : 1st/2nd cohort work through Acceptance testing process
  - Provide feedback/lessons to subsequent cohorts based on review

Bibliograph
- **Current Status:**
  - UGA and Georgia Gwinnett College data has been processed through the DevQA pipeline but has not passed QA.
  - Upcoming Steps:
  - The BiblioGraph operations team will continue to troubleshoot the issues and correct transformations in DevQA, with a goal of getting sites published as soon as possible.
  - The data in DevQA will be available for GALILEO to review.
  - Timeline Estimate:
  - Once the current large load of linked data is completed and the QA issues are resolved, UGA and GGC data will be loaded into BiblioGraph.
  - The estimation is that the setup process for these two GALILEO members will be completed within the next two weeks.
- **Future goals**
  - Bring all libraries live by June 2024
  - Decide if libraries follow cohort model or go all together

Sean shared a detailed draft project plan for our FOLIO implementation developed by EBSCO. Though it is subject to change, it includes milestones for all the various FOLIO apps/configuration/workflow, and provides space for GIL to slot in local and consortial integrations (i.e. SelfCheck machines, HathiTrust, Bursar office integration, etc.) as well as Locate (OPAC) and OpenRS (consortial borrowing). Sean reminded the group that library faculty/staff time will ramp up over the course of the project.

Spring 2024 Full RACL meeting:
Melissa reminded the group that the Spring RACL meeting is taking place in person on Friday, April 12, 2024. Thanks to Jeff Steely and GSU for hosting. Registration is open now through March 29. We plan to start no earlier than 8:30 and finish no later than 4:00. Registration is $30 per person and includes breakfast and lunch. We have not reserved a hotel block, but suggestions for lodging were included in the announcement email. Melissa will formally call for agenda topics next week, but the topics are expected to include:

GALILEO Updates (Bento, OpenAthens, EDS)
E-Resources Portfolio Changes
GIL/GAL resource fees
Alma Primo Updates
FOLIO + OpenRS Implementation Plans
Bibliograph Implementation
Panorama Implementation
Course Reserves/CMS Integration Options

Collaborative Collection Management Task Force Recommendations
GUGM Plans
RACL-specific strategic planning
Decision on Courier vs. FedEx
Budget and Legislative Updates
Conversation with Dr. Monga
New RACL Exec Members + FOGL Rep

Lucy will reach out to Dr. Monga to confirm a specific time for him, hopefully right after lunch.

Jeff Steely moved to adjourn the meeting, Sonya Gaither seconded and the meeting adjourned.